



**ROLE:** Executive/Senior Executive

**LOCATION:** Noida

**TOTAL EXPERIENCE:** 3Yrs.+

Vacancy ID -0016/Feb16

<b>JOB TITLE</b>	Text Permission
<b>ORGANIZATION</b>	MPS Ltd.
<b>DISCRIPTION / PROFILE</b>	<ol style="list-style-type: none"><li>1. Knowledge of copyright and trademark law as applied to copyrights and permissions.</li><li>2. Familiarity with subsidiary rights licensing, including foreign rights and merchandising.</li><li>3. Substantial experience managing permissions for large textbooks and media products, including anthologies</li><li>4. Background with negotiating with vendors and freelancers and success with getting fees lowered</li><li>5. Multimedia rights knowledge of a wide scope of rights including: print, electronic, audio, video and music recording rights</li><li>6. To identify all 3rd-party contents into book/journal's manuscripts which require copyright</li><li>7. Permission</li><li>8. To seek copyright permissions from rights holders for reprinting / republishing</li><li>9. prepare and maintain Permissions Trackers/MIS</li><li>10. Analysis of the content.</li><li>11. Facilitating extensive text permissions for acclaimed publishers and clients.</li><li>12. Manage project planning and processes from initiation to closing</li><li>13. Anticipate and trouble shoot issues at an early stage</li><li>14. Responsible for product delivery and timely, adequate and accurate communication</li><li>15. Estimate, budget, track and control costs, adhere to business plans and escalate issues in a timely manner</li><li>16. Prepare regular and ad hoc reports as required:</li></ol>

	<p>Track and report on project milestones and provide status reports</p> <p>17. Coordinates acquisition of materials and information required for delivery</p>
<b>ELIGIBILITY</b>	Graduate