



**ROLE:** Team Lead Quality

**LOCATION:** Dehradun

**TOTAL EXPERIENCE:** Minimum of 2 year experience

Vacancy ID -004/Feb16

<b>JOB TITLE</b>	Team Lead Quality
<b>ORGANIZATION</b>	MPS Limited
<b>DISCRIPTION / PROFILE</b>	<ul style="list-style-type: none"><li>▪ Maintain daily, weekly, monthly reports</li><li>▪ Involved in detailed data analysis</li><li>▪ Monitoring QA performance</li><li>▪ Conduct team meetings on regular basis to ensure all problems are dealt effectively &amp; efficiently</li><li>▪ To identify training / coaching needs for the team members</li><li>▪ To assist new members by passing on knowledge to help them understand the process better</li><li>▪ Conduct Product knowledge tests for QAs and associates</li><li>▪ To participate in internal ISO audit and framework</li></ul>
<b>ELIGIBILITY</b>	<ul style="list-style-type: none"><li>▪ Minimum of 2 year experience</li><li>▪ Graduate</li><li>▪ Good communication in English and Hindi</li><li>▪ Average attendance 90% for past 3 months</li><li>▪ The applicant should not be on any active CAP/DAP/EDP</li></ul> <p>Good knowledge of MS Excel , MS Word &amp; MS PowerPoint</p>